

BOXMOOR PRIMARY SCHOOL

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Boxmoor School Led Clubs Terms & Conditions

Booking

- Clubs are subject to availability
- Your child's space is only confirmed once payment has been received. If you reserve a space and do not make payment, this place is still available for others to book and once all places have been paid for, you will not be able to complete your booking and your child will not be able to attend the club.
- All school run clubs need to be booked on a termly basis, therefore even if your child attended in the previous term their place is not automatically renewed for the new term. This includes clubs where your child may have participated in matches (i.e. Netball)
- Parents of children entitled to Pupil Premium should register for their chosen club and then email parents@boxmoor.herts.sch.uk to ask the office to complete their registration
- Clubs cannot be changed during the term
- Children who arrive at clubs that haven't been paid for, will be sent to the school office and the parent will be called to collect.

Attendance & Participation

- Parents will be charged in full regardless of any early collection or absences for their child

- The school monitors attendance and punctuality. A child's place will be at risk if they do not attend regularly
- Clubs are non-refundable, even if your child chooses to leave mid term

Behaviour

The school's behaviour policy still applies during extra-curricular clubs. Whilst attending clubs, including Boxmoor Primary School led clubs and outside school run clubs, children are expected to:

- Use socially acceptable behaviour
- Respect one another, accepting differences of race, gender, ability, age and religion
- Choose and participate in a variety of activities
- Ask for help if needed
- Enjoy their time at the club
- Be respectful of other club members and staff

A child's place will be withdrawn if they do not follow our behaviour policy and do not fully participate in the club.

Collection Arrangements

- Parents should ensure they collect their children promptly at the end of an after school club from an assigned area
- Children in Key Stage 1 classes attending Claire's club after an extra curricular club will be collected by a member of Claire's club staff. Children in Key Stage 2 will be allowed to make their own way to Claire's Club.
- Please inform the school if your child won't be attending the club
- Please inform the school if you are unable to collect your child and provide the name and information of the adult collecting them

By consenting to your child attending any school led after school clubs, you agree to these terms & conditions.